Title: IT Management Assessment (Align, Plan and Organise)

1. **Objective**

   - To provide an assessment of the current status of Align, Plan and Organise processes in your IT organisation.

2. **Scope of Work**

   - Establish a project charter including project stakeholders
   - Develop a project plan
   - Execute the scope of the agreed assessment
   - Deliver an assessment report

3. **Deliverables**

   - Project charter
   - Project plan
   - Project progress reports
   - Final assessment report

4. **Method**

   - Establish assessment team
   - Gather data based on documentation and interviews
   - Analyse data and prepare report
   - Present final assessment report to client management

5. **Roles**

   - Project sponsor
   - Project manager
   - Assessment consultant

6. **Toolset**

   - Depending on the client, the following methodology or equivalent may be used:
     - COBIT® 5

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